

**NON-DRIVER APPLICATION
FOR EMPLOYMENT**

**Auburn Dairy Products, Inc.
702 West Main St.
Auburn, Washington 98001
(253) 833-3400
(253) 833-3751**

Telephone
Fax

In compliance with Federal and State Equal Employment Opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, or the presence of a non-job related medical condition or handicap. The information contained in this application will be used when contacting former employers for investigative purposes.

Because all employees will work with or near dangerous machinery, Auburn Dairy requires that each individual pass a drug test after an offer of employment has been made, but prior to the commencement of work. A failure of the test will result in the withdrawal of the offer of employment.

ANSWER ALL QUESTIONS

Date of Application _____

Position(s) applied for _____ Rate of Pay Expected _____

Name _____ Telephone # _____
Last First Middle

Present Address _____
No. Street City State & Zip

Previous Address _____
No. Street City State & Zip

Previous Address _____
No. Street City State & Zip

Have you ever worked for this company or any affiliate of this company? _____ Where? _____

Dates: From _____ To _____ Rate of Pay _____ Position _____

Are you currently employed? _____ May we contact your current employer? _____

On what date would you be available for work? _____

Are you available for work _____ Full Time _____ Part Time _____ Temporary _____ Shift

PLANT/WAREHOUSE APPLICANTS ONLY:

Have you ever operated a forklift? _____ If yes, what type: _____

For how many years? _____ Dates: From _____ To _____

What types of duties were performed _____

EDUCATION

CIRCLE HIGHEST GRADE COMPLETED: HIGH SCHOOL: 1 2 3 4 COLLEGE: 1 2 3 4

List professional trade, business or civic activities and offices held. Do not include any memberships which would reveal sex, race, national origin, age, ancestry, or disability or other protected status:

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

REFERENCES

Give name, address and telephone number of three references who are not related to you and are not previous employers.

1. _____

2. _____

3. _____

EMPLOYMENT EXPERIENCE

List below all present and past employment, beginning with your most recent.
Attach separate sheet if additional space is needed.

1. Employer Name: _____ Telephone # _____
Address _____
Position Held: _____ From: _____ To: _____
Person to Contact _____ Position _____
Reason for Leaving _____ Rate of Pay _____

2. Employer Name: _____ Telephone # _____
Address _____
Position Held: _____ From: _____ To: _____
Person to Contact _____ Position _____
Reason for Leaving _____ Rate of Pay _____

3. Employer Name: _____ Telephone # _____
Address _____
Position Held: _____ From: _____ To: _____
Person to Contact _____ Position _____
Reason for Leaving _____ Rate of Pay _____

4. Employer Name: _____ Telephone # _____
Address _____
Position Held: _____ From: _____ To: _____
Person to Contact _____ Position _____
Reason for Leaving _____ Rate of Pay _____

TO BE READ AND SIGNED BY APPLICANT

I authorize Auburn Dairy Products, Inc. “company” to investigate my responses and the information on this application and contact any or all of my former employers, references or any other individuals or entities familiar with me or my employment background for the purposes of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly fully release and hold harmless any former employer, reference, person, organization or other entity that provides information pertaining to me or my employment.

It is agreed and understood that any misrepresentations of information given above shall be considered an act of dishonesty and that any false, misleading or incomplete statement of information requested in this application shall be sufficient grounds for discharge from employment.

It is agreed and understood that the “company” or its agents may investigate the applicant’s background to ascertain any and all information relating to the applicant’s record, whether same is of record or not, and applicant releases company and all persons or entities providing information from all liability for any and all damages arising from furnishing such information.

It is agreed and understood that under the Fair Credit Reporting Act, Public Law 91-508, I have been told that this investigation may include an investigating Consumer Report, including information regarding my character, general reputation and personal characteristics.

It is also agreed and understood that this application for employment in no way obligates company to employ me and if hired employment will be “at will” and as such, employment may be terminated at any time for any lawful reason or no reason.

This certifies that I completed this application, and that all entries on it and information in it are true and complete to the best of my knowledge.

Date

Applicant’s Signature

I authorize Auburn Dairy Products, Inc. to obtain from the Registry of Motor Vehicles a copy of my Motor Vehicle Violations Record, if applicable to job duties. I also authorize any law enforcement agency or court to furnish information concerning any felony or misdemeanor offense.

Date

Applicant’s Signature

OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

PROCESS RECORD

Applicant Hired: _____

Applicant Rejected: _____

Date Employed: _____

Department: _____